

DRAFT

FLLS Board of Trustees Meeting Minutes

Wednesday, March 20, 2024 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT

FLLS Trustees Present: Toombs, Mannino, Bogard, Maroney, Berggren-Thomas.

FLLS Trustees Attended through Zoom: Meyers, Thomas.

Absent: Schaffer.

FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager Carlos Perez, Administrative Assistant Diana Leigh, Outreach Librarian Jenny Shonk.

PRESIDING

President Toombs called the meeting to order at 3:05 PM.

(DOC 24 22) AGENDA: No conflicts of interest were reported by any Trustees present. One addition; see below.

(DOC 24 23) The minutes from the February 21, 2024 meeting were accepted as presented. – Motion by Mannino.

(DOC 24 24) The Director’s Report was discussed.

New Business:

(DOCS 24 25 & 25A) Jenny led a discussion of the FLLS 2023 Draft Annual Report and accompanying Notes. They were unanimously approved as presented. – Motion by Mannino.

..... It was agreed to skip the April meeting.

..... Sarah gave an update on Member Libraries.

Addition to Agenda:

..... Cynthia Mannino led a discussion on the Annual Review of the Executive Director.

Finance Committee:

(DOC 24 26) January 2024 Business Manager’s Report

(DOC 24 27) February 2024 Business Manager’s Report

The above two documents were reviewed and accepted; motion passed. – Motion by Mannino.

3:54 PM Executive session to discuss a legal matter (DOC 24 28). – Motion by Mannino.

4:27 PM President Toombs called an end to the Executive Session.

Next Meeting: The next public meeting will be on May 15, 2024, at 3:00 pm.

ADJOURNMENT: The meeting was adjourned at 4:27 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved _____
Date of approval

Elaine Meyers, Secretary