

## MEMBER LIBRARY MONTHLY BULLETIN

No. 24.11

Friday, August 23, 2024

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FLX Road Trip fun! See pics on pages 3-4.  
Pictured: Tracy Savard, director of Apalachin Library (left);  
Sandy Groth, director of Aurora Free Library (right) with  
daughter Monica (center).

### ANNOUNCEMENTS

**Upcoming Staff Out-of-Office:** Diana—August 29, September 26-October 3; Heidi—August 30; Jenny—August 30-September 4; Arlene—September 13.

### LINKS TO MAKE YOU THINK

[Making Public Spaces More Accommodating for Parents of Small Children](#)

[Librarian by Day: Summer Reflections](#)



[The NYLA Voice: August 2024](#)

[Quick Ideas for Library Card Sign-up Month](#)

[Tracing How Library Programs Change the World](#)

# FROM THE DIRECTOR

As we wind down summer, here are some updates for you:

**State Aid for Library Construction** – A reminder that all library construction project applications are due to Sarah by Friday, September 6. Thank you to all of the libraries who are applying this year for your hard work getting the applications done in a timely manner. Projects this year range from accessibility paths, heating and cooling replacements, roof work, door badging, lighting and the construction of the future home of the Hazard Library! The Finger Lakes Library System Board of Trustees will be voting and approving construction aid fiscal amounts at their September 25 meeting.

**September is Library Card Sign-Up Month** – Libraries across the nation are gearing up for library card sign up month. Here is information from the American Library Association: “Whether you’re upgrading your skills, scouting for knowledge and information, or connecting with other heroic readers, a library card is your key to an arsenal of resources. Spark your creativity as a builder or programmer by tinkering in your library’s makerspace; mine the library’s stacks and databases for new stories and adventures; kickstart your critical thinking skills to defeat the Decepticons of misinformation lurking online. Hitting the road? Use your library card to fuel your mind with books, e-books, audiobooks, and museum passes.” ALA is teaming up with multiplatform entertainment company Skybound Entertainment and leading toy and game company Hasbro to encourage people to roll out to their libraries with the TRANSFORMERS franchise, featuring Optimus Prime, as part of Library Card Sign-Up Month in September. Libraries can get free graphics, sample press release wording and more by visiting the ALA website [here](#).

**Trustee Education Reminder** – Now that we are over halfway through the year, we would like to remind all library trustees of the State requirement of completing two hours of trustee education annually. Since January 1, 2023, each member, elected or appointed, of a board of trustees shall be required to complete a minimum of two hours of trustee education annually. ([Education Law §2-d](#)). Per Education Law, trustee education topics may include financial oversight, accountability, fiduciary responsibilities and the general powers and duties of a library trustee. Libraries should consult with FLLS about acceptable trustee education topics, formats and activities. All boards of trustees of chartered (incorporated) and registered (licensed) public libraries, association libraries and Indian Libraries are affected by the trustee education law. If board members need ideas for appropriate training or webinars, please reach out to Sarah or Heidi and we are happy to help. For more information about the State requirement, please check out the State Library website [here](#).

**FLLS Closed September 2** – Finger Lakes Library System will be closed on Monday, September 2 to observe Labor Day. There will be no deliveries that day. All libraries will receive a delivery on Tuesday, September 3.

I hope everyone has an enjoyable weekend!  
Sarah



# MEMBER LIBRARY NEWS

## FLC Road Trip Updates!



Sandy, director at Aurora Free Library, and daughter Monica have been busy! They met, Mikayla Worzel, director at Coburn Free Library (bottom left) and Erica Deretz, director at Cady Library (bottom right).



Do you have something to share? Please email [jshonk@flls.org](mailto:jshonk@flls.org)!

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# MEMBER LIBRARY NEWS



Sandy and Monica also met Spencer at Waverly Free Library (top left); Liz Helmsie, director at Spencer Library (top right); Fran Miller, director at Berkshire Free Library (bottom left); and Donna Schwender, director at Candor Free Library!





# CONTINUING EDUCATION

## Upcoming Webinars

### [NYS Talking Book & Braille Library: An Overview of Services \(FLLS\)](#)

**Thursday, September 19 | 11:00am-12:00pm | FREE**

The New York State Talking Book and Braille Library (TBBL) is a free library service for eligible residents of upstate New York who are unable to use standard print materials due to a visual, physical or reading disability. The TBBL collection includes print Braille books, and fiction and nonfiction audio and braille books, with over 70 magazine subscriptions available as well. Laurenne Teachout, senior librarian, will provide an overview of services and resources available through the NYS Talking Book and Braille Library. She will also discuss what it means to be a TBBL library. Bring your questions! Presented by Laurenne Teachout of NYS TBBL.

### [The Collection Life Cycle - Collection Management in Action \(CLRC\)](#)

**Tuesday, September 24 | 10:00-11:30am | FREE**

The circle of life applies to libraries too! Developing and managing collections is a continuous process, and knowing how materials flow through this cycle can help libraries keep their collections manageable and attractive for patrons. Moving from policy through weeding, participants will learn about selection, evaluation, and deselection while offering tips, tools, and trends to ensure a full life for your library's collection. Presented by Kristi Chadwick is the Director at Ballston Community Public Library in Burnt Hills, NY.

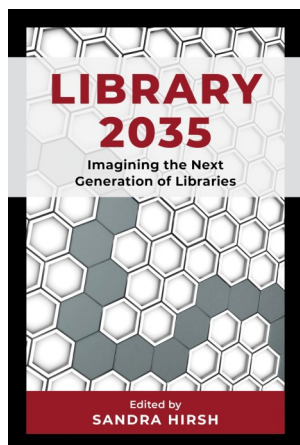


***EARLY BIRD PRICING for the NYLA CONFERENCE ENDS 9/1!***

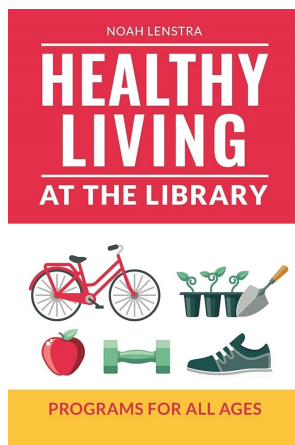
**Register: <https://www.nyla.org/annual-conference>**

## Featured Professional Collection Books

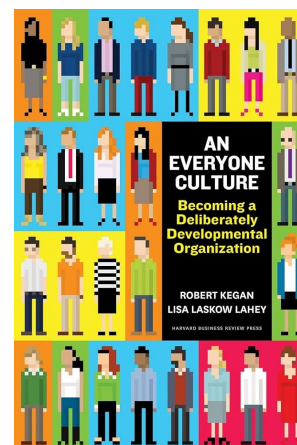
Search Polaris and place a request today!



**A20519414138**



**A20519411619**



**A20518102754**

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# POLARIS TIP

## Item Records: Volume vs. Suffix

Putting series information in the volume field actually causes issues for patrons in the Holds Queue. If you would like to include series information, ex. *Pendergast #3 for the third book in the Agent Pendergast series by Preston & Child*, please put that info in the suffix field of an item record. When you are viewing search results, expand the Call Number heading and you will be able to see suffix information. You can also search by Call Number in the Find Tool, ex. you could search by Call Number for \*Pendergast and all the books with Pendergast in the suffix would display.

### Standards for Inserting Information in the Volume Field of a Multi-Part Set:

The following examples will help to define and clarify the standardizations that should be used when entering information in the volume field of a multi-part set. A multi-part set is defined as any item that includes multiple parts and is packaged as such. The number of discs in each case determines what information goes in the volume field. See below for examples regarding a 4-part set:

If these four discs are packaged all together in one case the volume field should contain the following information:

d. 1-4

If these four discs are packaged in two cases the volume fields should contain the following information:

d. 1-2

d. 3-4

If these four discs are packaged separately in individual cases the volume fields should contain the following information:

d. 1

d. 2

d. 3

d. 4

**STOP:** Please note there is a space between the period and the first number. If the space is left out or additional spaces are added it won't match during the holds processing.

Please follow the above standardized format for all multi-set items. Please do not enter disc information into the volume field for Audiobook on CDs unless the set has been split. If you receive any item that doesn't fit this standard, please contact Deb:

[dgeier@flls.org](mailto:dgeier@flls.org).

**Polaris Documentation:** <https://www.flls.org/polaris-documentation/>



# PROGRAMMING & OUTREACH

## FLX Library Road Trip



The Road Trip comes to a close on August 31. Heidi will be in touch with info about submitting your August stats and next steps as we wrap up this positive event.

This was truly a system-wide effort that would not have been possible without all of you. Thank you! As of this writing, 65 folks have visited twenty libraries and 25 travelers have visited all thirty-three FLLS member libraries. Hundreds more have grabbed a map and are making their way around our service area to experience your libraries and summer events.

## 2024 Summer Reading

Summer Reading is winding down and what a summer it was! A unique mix of programming events for all ages paired with the FLX Library Road Trip (along with some interesting weather that kept us all on our toes) made July and August fly by. Some libraries are reporting record adult participation this year.

The SRP Final Evaluation Survey is due Monday, September 23. (Link was sent in an email on August 12.) If you have any questions please reach out to Heidi [heckerson@flls.org](mailto:heckerson@flls.org).

## eContent

### Databases

FLLS is considering adding the digital editions of the Wall Street Journal, New York Times and Consumer Reports to our system digital collection. These databases would be paid for with Central Library Aid funds. Watch for a short survey about these resources and other eContent in your inbox soon.

### OverDrive

The 2025 OverDrive Contribution Request letter and form will be out in late October/early November. FLLS underwrites the platform fee and funds purchases. We've been working to shorten waiting times for hold requests on a variety of items. Last year all member libraries contributed making this an even better experience for patrons.

*\*Reminder: eContent is now part of the bi-monthly FALCONS meeting.*



# AWARDS & GRANTS

## LIS Internship Opportunity Available at SCRLC

Are you interested in:

- developing leadership skills through working with the executive director and the Board of Trustees on such projects as a strategic plan?
- helping us reimagine some of our key initiatives that include diversity, equity, inclusion, justice, and accessibility?
- developing some practical skills, e.g. working on one or more LibGuides; or newsletter writing or event-planning, or something else? Let's discuss!
- learning more about working in a library system or consortium?
- networking with librarians and directors who work in a variety of settings?

If yes, this internship may be for you! [South Central Regional Library Council](#) (SCRLC), a multitype library consortium covering 14 counties in south-central New York State, is pleased to offer an internship opportunity for a library and information science student enrolled in a LIS graduate studies program. The internship is available for the **Fall 2024** semester and includes a **\$2,500 stipend**.

**The work can be completely remote.** If it is possible to attend some special meetings in-person, it would be great (we could also help you get there) but it is not a requirement. If you happen to live in the area and prefer to work onsite at least some of the time, that is also an option. Your work schedule would be completely flexible, with the requirement that your hours are completed between September 3, 2024 and December 20, 2024.

**To Apply:** If you are interested in this internship opportunity or would like more information, please contact Mary-Carol Lindbloom, Executive Director, South Central Regional Library Council at [mclindbloom@scrlc.org](mailto:mclindbloom@scrlc.org). Resumes are optional, but we would like your email/letter to include a statement of interest and to address the following items:

- What do you hope to get out of an internship?
- What does diversity mean to you?
- What do you see as barriers to a diverse library workforce?
- Have you ever created a LibGuide?
- Is there a specific skill set that you hope to acquire or hone during an internship? If yes, please describe.

SCRLC's leadership understands that often, students may not be thinking about joining Boards, whether in libraries or for other community organizations. This opportunity will give you experience and may spark your interest in serving on a Board in the future.

**Deadline to apply:** Applications received before **Tuesday, September 3** will be given first consideration. We especially hope that students from historically oppressed and marginalized communities will apply for this opportunity! Read the SCRLC Commitment to Diversity: <https://scrlc.org/about/our-commitment-to-diversity>