

Tompkins County Public Library

Annual Report For Public And Association Libraries - 2023

1. GENERAL LIBRARY INFORMATION

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

The Tompkins County Public Library was closed, per Tompkins County, for an HVAC upgrade during the fall of 2023. The Library was closed Friday, September 15 through Monday, October 2nd, for a total of 16 regular days of operation totaling 147 hours.

2. LIBRARY COLLECTION

2.7 **Total Cataloged Books (Total questions 2.3 & 2.6)**

The Tompkins County Public Library began implementing a new Radio Frequency Identification (RFID) system in late 2022 and the first phase was a major weed of all collections across the library because we have to tag and encode every single physical item in the library. A major weed was necessary to ensure the successful implementation of RFID due to the physical nature of the project. This weed was conducted per our approved Collection Development Plan and based largely on use and condition.

2.12 Total Print Materials (Total questions 2.7 and 2.11)

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2.18 Video - Downloadable Units

The Tompkins County Public Library added Hoopla and Kanopy to our digital collections in 2023.

2.24 Total Other Materials - Non-Electronic (Total questions 2.21 through 2.23)

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2.25 **GRAND TOTAL HOLDINGS** (Total questions 2.12, 2.20 and 2.24)

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3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.22 **Total Sessions of Live Programs Categorized by Age** (sum of 3.17a, 3.18a, 3.19a, 3.20a, 3.21a)

Programming was reduced in 2023 due to the Radio Frequency Identification (RFID) project. Staff needed to conduct a thorough weed for successful implementation and short-term project needs were prioritized over programming due to the volume of weeding required.

3.26a **Total Live Virtual Program Sessions**

Tompkins County Public Library virtual programming was drastically reduced due to low COVID rates and continued pandemic recovery. Patrons prefer in-person programming.

3.48 **Public school district(s) and/or BOCES**

We reported number of public schools instead of number of school districts last year and have corrected this error.

3.54 **Other (describe using the State note)**

Greater Ithaca Activities Center, Southside Community Center, Open Doors

4. LIBRARY TRANSACTIONS

No Notes

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

8.10 Annual Total Hours - Main Library

The Tompkins County Public Library was closed, per Tompkins County, for an HVAC upgrade during the fall of 2023. The Library was closed Friday, September 15 through Monday, October 2nd, for a total of 16 regular days of operation totaling 147 hours.

8.13 Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)

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9. SERVICE OUTLET INFORMATION

Repeating Group 1

15. Public Service Hours Per Year for This Outlet

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Repeating Group 1

16. Number of Weeks This Outlet is Open

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Repeating Group 1

27. Number of uses (sessions) of public Internet computers per year

This number is lower than usual due to the HVAC closure during September 2023.

Repeating Group 1

31. Internet Provider

First Light, Inc.

Repeating Group 1

33. Wireless Sessions

This number is lower than usual due to the HVAC closure during September 2023, though we did leave our wireless access "on" during the closure. We receive a lot of wireless traffic from visitors inside the library.

10. OFFICERS AND TRUSTEES

10.1 Total number of board meetings held during calendar year (January 1, 2023 to December 31, 2023)

Due to the closure of TCPL for the County HVAC program in September, the September Board of Trustees meeting was cancelled.

10.2 If the library's charter documents (incorporation) state a range of trustees, what is it? If a range is not stated, enter N/A.

Error was made last year. By-laws are under review. Range of 9-15 is correct.

10.3 If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, enter N/A.

Repeating Group 9

1. Status

Error was made last year. By-laws are under review. 15 is correct.

Seat 9 - Vacant because not sworn in before 02/01/24.
Board President Melisa Sidle.

Repeating Group 10

1. Status

Seat 10 - Vacant because not sworn in before 02/01/24.
New trustee Kathy Weinberg.

Repeating Group 11

1. Status

Seat 11 - Vacant because not sworn in before 02/01/24.
New trustee Mimi Campbell.

Repeating Group 12

1. Status

Seat 12 - Vacant because not sworn in before 02/01/24.
New trustee Darrell Long.

Repeating Group 13

1. Status

Seat 13 - Vacant

Repeating Group 14

1. Status

Seat 14 - Vacant

Repeating Group 15

1. Status

Seat 15 - Vacant

Repeating Group 2

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Per the Tompkins County term of progression, this trustee is filling a vacant seat whose 3-year term expires on December 31, 2024. Should they choose to serve another term, they will be able to fill a full term.

Repeating Group 4

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Per the Tompkins County term of progression, this trustee is filling a vacant seat whose 3-year term expires on December 31, 2024. Should they choose to serve another term, they will be able to fill a full term.

Repeating Group 5

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Delay from County government operations committee approval and swearing in.

Repeating Group 6

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Delay from County government operations committee approval and swearing in.

Repeating Group 7

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Per the Tompkins County term of progression, this trustee is filling a vacant seat whose 3-year term expires on December 31, 2024. Should they choose to serve another term, they will be able to fill a full term.

Repeating Group 8

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Delay from County government operations committee approval and swearing in.

11. OPERATING FUNDS RECEIPTS

No Notes

12. OPERATING FUND DISBURSEMENTS

No Notes

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

16.12 Print Materials

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17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes