

DRAFT

FLLS Board of Trustees Meeting Minutes

Wednesday, July 17, 2024 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT

FLLS Trustees: Toombs, Mannino, Thomas, Schaffer, Berggren-Thomas, Maroney, Meyers.

Absent: Bogard, Knapp.

FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager Carlos Perez, Administrative Assistant Diana Leigh, Computer Network Services Manager Wayne Stephenson.

PRESIDING

President Toombs called the meeting to order at 3:02 PM.

(DOC 24 48)

AGENDA: No conflicts of interest were reported by any Trustees present.

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Wayne Stephenson introduced himself to the Board.

(DOC 24 49)

The minutes from the June 12, 2024 meeting were accepted as presented. – Motion by Meyers.

(DOC 24 50)

The Director’s Report was discussed.

New Business:

(DOC 24 51)

The updated Lactation Policy was approved as presented. – Motion by Mannino.

(DOC 24 52)

Carlos went over the 2024 Mid-year Budget Review; accepted as presented. – Motion by Mannino.

(DOC 24 53)

Carlos Perez’s end of probation was unanimously approved. – Motion by Mannino.

(DOC 24 54)

Aimee Dorward’s end of probation was unanimously approved. – Motion by Berggren-Thomas.

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Sarah led a discussion about a proposal to install video cameras outside the building.

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Sarah gave an update on member libraries.

Finance Committee:

(DOC 24 55)

The June 2024 Business Manager’s Report was accepted. – Motion by Mannino.

Personnel Committee:

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Cynthia led a discussion about the Executive Director’s Annual Review.

(DOC 24 55)

Staff that had not had recent raises already this year, and were not new hires, will receive a 4% increase. Two certain staff members will have their hourly wages increased by \$3.49 and \$4.51 per hour, as the board felt theirs in particular were too low. All raises will be retroactive to January 1, 2024.

Next Meeting: The next public meeting will be on September 25, 2024, at 3:00 pm.

ADJOURNMENT: The meeting was adjourned at 4:17 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved _____
Date of approval

Elaine Meyers, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.