

**Wednesday, Sept. 25, 2024 at System Headquarters 1300 Dryden Road, Ithaca, NY.**

**PRESENT**

FLLS Trustees: Toombs, Mannino, Thomas, Berggren-Thomas, Bogard, Knapp, Maroney.

Absent: Schaffer, Meyers.

FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager Carlos Perez, Administrative Assistant Diana Leigh.

Others Present: Debbie Hayden of Port, Kashdin & McSherry, CPAs.

**PRESIDING**

President Toombs called the meeting to order at 3:05 PM.

(DOC 24 57) AGENDA: One conflict of interest was reported by Bonnie Thomas, regarding the proposed Construction Grants (Moravia).

(DOC 24 58) The minutes from the July 17, 2024 meeting were accepted as presented. – Motion by Thomas.

(DOC 24 59) The Director’s Report was discussed.

**New Business:**

(DOC 24 60) Debbie Hayden went over the FLLS 2023 Draft Audit. Unanimously approved, with minor changes as discussed. – Motion by Mannino.

(DOC 24 61) Debbie Hayden went over FLLS’ 2023 Draft IRS 990. Unanimously approved, with changes to the named Trustees as discussed. – Motion by Mannino.

(DOC 24 62) Sarah discussed the applications for Member Libraries’ 2025 Construction Grants. Thomas recused herself. Approved as presented, up to maximum approved by the State. – Motion by Mannino.

..... Sarah gave an update on member libraries, and discussed the Annual Meeting coming up 10/18/24.

**Finance Committee:**

(DOC 24 63) The July 2024 Business Manager’s Report was accepted. – Motion by Berggren-Thomas.

(DOC 24 64) The August 2024 Business Manager’s Report was accepted. – Motion by Berggren-Thomas.

4:10 pm Executive Session to discuss a legal matter. – Motion by Berggren-Thomas.

5:10 pm President Toombs called an end to the Executive Session.

**Next Meeting:** The next public meeting will be on November 20, 2024, at 3:00 pm.

**ADJOURNMENT:** The meeting was adjourned at 5:13 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved \_\_\_\_\_  
Date of approval

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Marty Toombs, President