



Memo

From: Sarah Glogowski

Date: November 13, 2024

Re: Satisfactory Completion of Wayne Stephenson's Probationary Period

I recommend that Wayne's employment status be changed from probationary to regular. Since starting this July as Computer Network Specialist for FLLS, Wayne has demonstrated clear strengths in network skills and working with our member libraries. He has taken the time to learn about public library systems and libraries, and has been traveling to our libraries to get to know staff and the libraries' technology. Wayne has also been working on updating our technology policies and will be able to take over Polaris training in January.

Thank you,

Sarah Glogowski