

Director's Report for Meeting: Dec 11, 2024

Sarah Glogowski will give a verbal report.

Deb Geier

November 2024 Report will be presented next month along with December 2024

Heidi Eckerson

November 2024 Report will be presented next month along with December 2024

Jenny Shonk Nov 2024

- **Continuing Education:** Received positive feedback from the *Grant Writing for Libraries* session: "I have never written a grant before and you guys helped ease the fear of doing that" and "the session made grant writing not so scary." Started planning 2025 sessions.
- **Correctional Facilities (CF) & County Jails:** Placed (3) orders for Auburn CF, Cortland Jail, and Tioga Jail. Completed (3) deliveries to Auburn CF, Cayuga CF, and Five Points CF.
- **Inclusion, Diversity, Equity, & Accessibility (IDEA):** Helped facilitate a session about Path to Belonging (pathtobelonging.org) at the NYLA Conference (November 6). Began analyzing member library picture book collections using the free Collection Analysis Tool provided by Diverse BookFinder (diversebookfinder.org).
- **Miscellaneous Meetings:** Attended the FLLS health insurance meeting (November 12). Attended the Directors' Meeting and took notes (November 14). Hosted the Member Library Support Group meeting; took and distributed notes (November 19). Attended and presented at the Falcons meeting (November 21).
- **Outreach:** Provided materials to a NYS Talking Book & Braille Library patron.
- **Promotion:** Organized content for the monthly bulletin.
- **Professional Development:** Attended NYLA Annual Conference (November 6-8).
- **Reference and Consulting:** Answered (11) consulting questions for member libraries and correctional facilities with a focus on Polaris reporting and reentry guide requests.
- **Miscellaneous:** Met with Carlos to discuss the 2025 budget, specifically outreach and continuing education/professional development spending. Ordered (10) books for the FLLS professional collection.

Jenny's Nov 2024 Workshops & One-on-One Trainings Held:

Date	Topic	Location	# of Attendees
11/13/2024	Grant Writing for Libraries	Online	4
11/20/2024	Item Maintenance (Nichols staff member)	Online	1
11/22/2024	Item Maintenance (Poplar Ridge staff member)	Online	1
Total:			6

Jenny's Meetings Hosted:

Date	Topic	Location	# of Attendees
11/19/2024	Member Library Support Group	Online	8
Total:			8