

DRAFT

FLLS Board of Trustees Meeting Minutes

Wednesday, Dec. 11, 2024 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT

FLLS Trustees: Toombs, Mannino, Thomas, Berggren-Thomas, Knapp, Maroney.

Attended via Zoom: Meyers.

Absent: Bogard, Schaffer.

FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager Carlos Perez, Administrative Assistant Diana Leigh.

Others Present: Stephanie A. Adams, Esq. (via Zoom)

PRESIDING

President Toombs called the meeting to order at 3:00 PM.

(DOC 24 74) AGENDA: No conflicts of interest were reported by any trustee present.

(DOC 24 75) The minutes from the Nov. 20, 2024 meeting were accepted. – Motion by Berggren-Thomas.

(DOC 24 76) The Director’s Report was discussed.

New Business:

(DOC 24 77) The Slate of Officers for 2025: Priscilla Berggren-Thomas for President, Cynthia Mannino for Vice President, and Elaine Meyers for Secretary, was unanimously approved. – Motion by Thomas.

(DOC 24 78) Sarah went over the staff benefit time carryover. Unanimously approved. – Motion by Mannino.

(DOC 24 79) Sarah went over the exempt librarian salaries for 2025, as required by NYS. Unanimously approved. – Motion by Berggren-Thomas.

(DOC 24 80) Sarah went over the proposed end-of-year bonus options (two). Option B was unanimously approved. – Motion by Berggren-Thomas.

(DOC 24 81) Sarah and Carlos discussed the draft budget for 2025. This will be voted on next month.

..... Sarah gave an update on member libraries.

Finance Committee:

(DOC 24 82) The Nov. 2024 Business Manager’s Report was accepted. – Motion by Mannino.

Additional Business:

..... Sarah discussed the advice of our legal counsel, Stephanie A. Adams, Esq., to enact a resolution (see Addendum A). Unanimously approved. – Motion by Mannino.

Next Meeting: The next public meeting will be on January 15, 2025, at 3:00 pm.

ADJOURNMENT: The meeting was adjourned at 4:43 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved _____
Date of approval

Elaine Meyers, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.