

Director's Report for Meeting: Jan 15, 2025

Sarah Glogowski will give a verbal report.

Deb Geier - November and December 2024:

Cataloging:

During the month of November, I edited and imported 3545 bibliographic records.

During the month of December, I edited and imported 17112 bibliographic records.

Meetings:

11/12 – Health insurance meeting

11/14 – FLLS directors' meeting

11/20 – Polaris meeting

12/12 – FLLS directors' meeting

2024	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL YTD
ILL													
Items Circulated	17102	16723	16986	16363	15546	14645	15563	16183	16291	16599	15358	14363	191722
Total requests submitted	17184	16814	17052	16436	15635	14682	15636	16251	16373	16654	15410	14411	192538
% Filled	99.5%	99.5%	99.6%	99.6%	99.4%	99.7%	99.5%	99.6%	99.5%	99.7%	99.7%	99.7%	99.6%
Out-of-System ILL													
Items Borrowed/ Copied	520	506	405	505	456	364	525	500	428	494	400	448	5551
Items Loaned/ Copied	184	203	65	176	178	157	208	206	222	245	189	178	2211

Heidi Eckerson - November and December 2024:

Member Services Librarian Board Report: November 2024

Meetings and Workshops

- NY Space Grant (NASA) mtg 11/4
- NYLA Youth Services mtg (via Zoom) 11/7
- FLLS Grant writing workshop 11/13
- Member Library Services Dept. Budget mtg w/ FLLS Business Manager 11/13
- Directors Mtg 11/14
- Overdrive Mtg w/ GRO 11/14
- Alternatives Library mtg 11/14
- APAL Mtg met incoming Board president 11/15
- Gather and Grow Trustee Session planning mtg 11/19
- OverDrive TCPL Selectors mtg 11/20
- FALCONS mtg 11/21
- Unlocking the Mystery of Directors and Officers Insurance 11/22
- LENE Maine State Library mtg 11/22
- AI YS Mtg 11/25

Other

- Organized and promoted Rethinking Summer Reading Workshop
- Curated, ordered and ran stats on OverDrive
- Social Media
- Wrote content for FLLS Bulletin
- Consulted with members and trustees

eContent Report for November 2024

OverDrive: November Checkouts:23,542

Heritage Quest: 1523 total unique searches

JobNow: Total Usage (resume lab, interview coaching, and database resources): 23

Mango Languages: 339 total sessions (172 web; 167 mobile)

TumbleBooks: 72

Member Services Librarian Board Report: December 2024

Meetings and Workshops

- Summer Reading System Collab Mtg 12/2
- Hosted Rethinking Summer Reading workshop 12/3
- Smart Program Risk Planning mtg 12/4
- IDEA Committee mtg 12/5
- Presented Trustees Roles and Responsibilities session at Gather and Grow 12/6
- Attended TCPL Luncheon 12/9
- Co-hosted Smart Program Risk Management workshop 12/10
- NYSL Quarterly Youth Services mtg 12/11
- Directors mtg 12/12
- Swank Streaming info mtg 12/13
- YS AI Project Planning mtg 12/16

- Member Library Support Group mtg 12/17

Heidi Eckerson, cont.

- Polyphony Lit mtg 12/17
- NASA NY Space grant mtg 12/20
- CFTC Library Grant Q&A session 12/20

Other

- Organized and promoted Smart Program Risk Management Workshop
- Curated, ordered and ran stats on OverDrive
- Social Media
- Wrote content for FLLS Bulletin
- Consulted with members and trustees

eContent Report for December 2024

OverDrive: 24,111 items borrowed

Heritage Quest: 2313 total unique searches

JobNow: Total Usage (resume lab, interview coaching, and database resources): 5

Mango Languages: 312 total sessions (153 web; 159 mobile)

TumbleBooks: 96

Jenny Shonk Dec 2024

- Continuing Education: Took attendance at the Gather & Grow: Expanding Our Horizons through Library Partnerships virtual conference; co-hosted with several local library systems including Southern Tier Library System (12/6).
- Correctional Facilities (CF) & County Jails: Placed orders for Auburn CF and Cayuga CF. Completed 5 deliveries to Auburn CF, Cayuga CF, and Five Points CF.
- Inclusion, Diversity, Equity, & Accessibility (IDEA): Hosted the IDEA Committee meeting (12/4). Finished analyzing member library picture book collections using the Collection Analysis Tool provided by Diverse BookFinder (diversebookfinder.org); sent reports to each library.
- Miscellaneous Meetings: Attended the Directors' Meeting and took notes (12/12). Hosted the Member Library Support Group meeting; took and distributed notes (12/17).
- Outreach: Attended the NYS Outreach meeting (12/4). Provided materials to a NYS Talking Book & Braille Library patron. Announced 2025-2026 Outreach Mini-Grant Cycle.
- Promotion: Organized content for the monthly bulletin. Completed the Annual Meeting Summary 2024 and 2023 Annual Report to Community, both available here: <https://www.flls.org/about-us/>.
- Professional Development: Attended Managing Your Own Emotions During Conflict with Ryan Dowd (12/4). Attended Book Bans and Censorship: Jamie LaRue on Managing Public Comment Sessions and Material Challenges (12/10). Attended NYS Annual Report Training (12/16) and received a preview of new software and 2024 Annual Report.
- Reference and Consulting: Answered 10 consulting questions for member libraries and correctional facilities with a focus on Polaris and reentry guide requests.
- Miscellaneous: Entered new books into the professional collection.

Jenny's Dec 2024 Workshops & One-on-One Trainings Held:

Date	Topic	Location	# of Attendees
12/6/2024	<i>Gather & Grow: Expanding Our Horizons through Library Partnerships</i>	Online	37
12/16/2024	Item Maintenance (Alternatives Library Staff)	Online	1
12/16/2024	Item Maintenance (TCPL Staff)	Online	3
Total:			41

Jenny's Dec 2024 Meetings Hosted:

Date	Topic	Location	# of Attendees
12/4/2024	Inclusion, Diversity, Equity, & Accessibility Committee	Online	2
12/17/2024	Member Library Support Group	Online	7
Total:			9