

# FLLS Board of Trustees Meeting Minutes

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**Wednesday, June 12, 2024 at System Headquarters 1300 Dryden Road, Ithaca, NY.**

**PRESENT**

FLLS Trustees: Toombs, Mannino, Bogard, Thomas, Schaffer, Berggren-Thomas, Maroney, Meyers, Knapp.

Absent: None.

FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager Carlos Perez, Administrative Assistant Diana Leigh, Education and Outreach Librarian Jenny Shonk, Member Services Librarian Heidi Eckerson.

**PRESIDING**

President Toombs called the meeting to order at 3:02 PM.

(DOC 24 39)

AGENDA: No conflicts of interest were reported by any Trustees present.

(DOC 24 40)

The minutes from the May. 15, 2024 meeting were accepted as presented. – Motion by Mannino.

(DOC 24 41)

The Director’s Report was discussed.

**New Business:**

(DOC 24 42)

The Workplace Violence Statement was presented by Jenny Shonk, discussed, and approved. – Motion by Berggren-Thomas.

(DOC 24 43)

Heidi Eckerson presented an overview on the FLX Library Road Trip.

(DOC 24 44)

Part 1: Cynthia Mannino’s resignation as At-Large Trustee was accepted. – Motion by Mannino.

Part 2: Cynthia Mannino’s appointment as a Tompkins County Trustee was approved. – Motion by Berggren-Thomas.

(DOC 24 45)

Stevan Knapp’s appointment as At-Large Trustee was approved. – Motion by Meyers.

(DOC 24 46)

The updated Construction Grant Guidelines document was approved as presented. – Motion by Mannino.

**Personnel Committee:**

..... Cynthia discussed the Executive Director’s Annual Review; it is in process.

**Finance Committee:**

(DOC 24 47) The May 2024 Business Manager’s Report was accepted. – Motion by Mannino.

**Next Meeting:** The next public meeting will be on July 17, 2024, at 3:00 pm.

**ADJOURNMENT:** The meeting was adjourned at 3:57 PM. Submitted by: Diana Leigh, Administrative Assistant

Approved \_\_\_\_\_  
Date of approval

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Elaine Meyers, Secretary

*A signed copy of these minutes can be found in the Secretary's Notebook at: FLLS, 1300 Dryden Road, Ithaca, NY 14850.*