

Director's Report for Meeting: March 19, 2025

Sarah Glogowski will give a verbal report.

Deb Geier - February 2025:

Cataloging:

During the month of February, I edited and imported 10852 bibliographic records.

Meetings:

2/13 – FLLS directors' meeting

2/13 -- Resource Sharing Advisory Committee Meeting

2/20 – FALCONS meeting

Training:

2/12 -- OCLC Cataloging Community Meeting

[illegible]

Heidi Eckerson - February 2025:

Meetings and Workshops

- Seneca Shares mtg 2/4
- IMLS Grant Planning mtg w/ Sciencenter 2/14 and 2/28
- Summer Reading Collab mtg 2/13
- Directors mtg 2/13
- Community Foundation Library Grant Cycle Review Team mtgs 2/18
- Hosted Summer Reading Collaborative Workshop w/ 13 other systems (2/25)
- McGR Board Training (CINC and HOM trustees too)
- eContent selectors mtg 2/26
- Family Reading Partnership Mtg 2/27
- Innovations in Employee Benefits webinar 2/28

Snapshot of Activities:

- Developed and delivered Libby (OverDrive) User Experience Survey
- Managed SWANK Movie License subscriptions for member libraries
- Distributed Love Your Library Fund mini grants to members
- Sent out Director Benefits Survey to Member Library Staff
- Curated, ordered and ran stats on OverDrive
- Wrote content for FLLS Bulletin and Trustee Newsletter
- Consulted with members and trustees

eContent Report for February 2025

2025	Jan	Feb
OverDrive Total	26,695	24,010
Audiobooks	11,017	10,519
Ebooks	8955	8816
Magazines	5,106	4675
RLA Visitors	1,617	1290
HeritageQuest Unique Searches	2967	780
JobNow Total Usage	53	117
Mango Languages Total Sessions	655	422
TumbleBooks	37	52

Jenny Shonk February 2025

- **Annual Reports:** Completed, reviewed, and submitted system Annual Report to NYS. Reviewed and submitted all 33 member library Annual Reports to NYS before the March 1 deadline.
- **Continuing Education:** Promoted Practicing Empathetic Listening with People Different from You webinar with Mike Bishop coming in March.
- **Correctional Facilities (CF) & County Jails:** Placed 4 orders for Auburn CF, Cayuga CF, and Five Points CF. Completed 3 deliveries to Auburn CF, Cayuga CF, Seneca Jail. Set up an account with Baker & Taylor (book vendor) as an alternative to Amazon. Temporarily paused all deliveries as of 2/19 due to ongoing strike at correctional facilities in NYS.
- **Inclusion, Diversity, Equity, & Accessibility (IDEA):** Attended SCRLC DEIJA Meeting (2/18). Starting planning FLLS community read that will have an IDEA lens/focus. Attended Path to Belonging planning meeting (2/26).
- **Miscellaneous Meetings:** Attended NYS Outreach Coordinator Meetings (2/3, 2/12). Attended the Directors' Meeting and took notes (2/13). Hosted the Member Library Support Group meeting; took and distributed notes (2/18). Attended and presented at the FLLS Board Meeting (2/19). Attended and presented at the Falcons Meeting (2/20).
- **Outreach:** Provided materials to a NYS Talking Book & Braille Library patron. Promoted the Outreach Mini-Grant 2025-2026 cycle.
- **Promotion:** Organized content for the monthly bulletin.
- **Professional Development:** Reviewed Stephanie Cole Adams documents, Top Ten Risk Management Exercises and Executive Orders Analysis. Attended Libraries Working with Vulnerable Patrons: Practices to Ensure Staff and Patron Safety webinar from NYSL (2/28).
- **Reference and Consulting:** Answered 22 consulting questions for member libraries and correctional facilities with a focus on correctional facilities and Annual Reports.

Jenny's Feb 2025 Workshops & One-on-One Trainings Held:

Date	Topic	Location	# of Attendees
2/4/2025	Item Maintenance (Sophia TCPL)	Online	1
2/5/2025	Annual Report One-on-One (Fran BERK)	Online	1
2/11/2025	Annual Report One-on-One (Laura LODI)	Online	1
Total:			3

Jenny's Feb 2025 Meetings Hosted:

Date	Topic	Location	# of Attendees
2/18/2025	Member Library Support Group	Online	12
Total:			12